

Apply and OK buttons - what's the difference

These are the buttons you sometimes see when changing settings in Windows and other software.

- **Apply** changes the setting but leaves the dialog box open
- **OK** changes the setting and closes the dialog box

If you intend closing the dialog box, it is not necessary to click **Apply** before clicking **OK**.

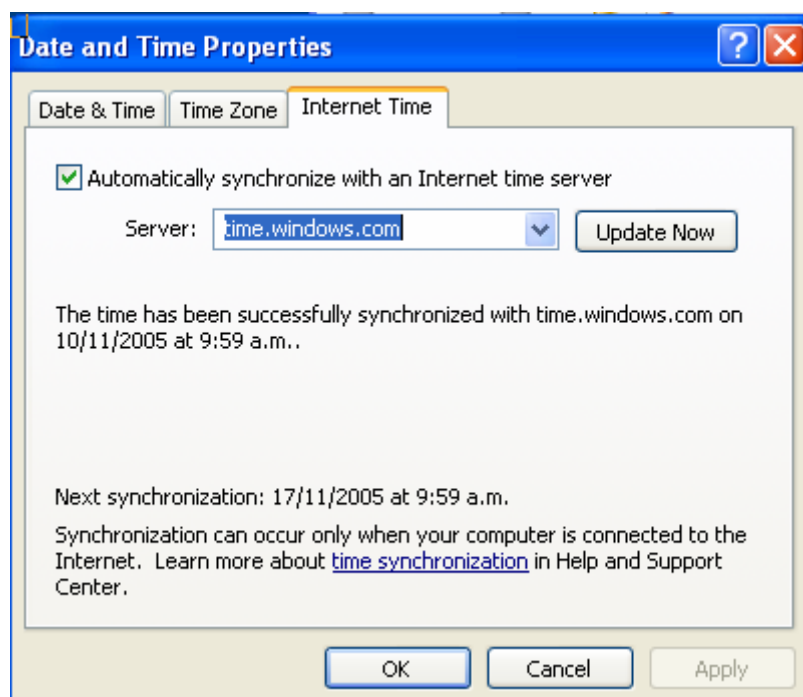
Your computer's clock

Computers have a built-in clock which keeps track of the date and time. Some of the functions of the clock are:

- To date and time stamp files when they are saved to disk.
- To start a scheduled event such as a backup.
- Provide the user with a visual indication of the time.
- Remind users periodically that they may need to update software such as the virus checker.
- To allow the automatic insertion of date and time into documents.

In many computers the time drifts away from the real time and needs to be corrected. Fortunately this can now be easily done by accessing time servers on the Internet. Windows XP has a built-in facility which does it automatically. To access this:

- In Control Panel double click the **Date and Time** icon.
- Select the **Internet Time** tab



This window shows:

- The time server being used. You may change to another server if you wish.
- The date and time your computer clock was last updated or synchronised.
- The date and time your computer clock will be next updated.
- Click the update button if you want to update now.

The next update will occur at the same time seven days after the previous update whether it was a manual or automatic update. For this to happen the computer must be on and connected to the Internet at that time. If it is not, the update is missed.

Earlier versions of Windows which do not have this built-in facility can use a free software utility available from <http://www.worldtimeserver.com/atomic-clock/>.

If you hover the mouse pointer over the time in the bottom right hand corner of the screen, the date should appear.

Disconnected before mail sent

I have heard of two cases recently where people are sometimes unable to send e-mail. They get a message to the effect that the e-mail was unable to be sent because the connection to the mail server was interrupted. In both cases Norton's antivirus software was installed on the computer and in both cases Outlook Express was set to disconnect from the phone line after e-mail had been sent or received.

A solution to this is to change the setting so you have to manually disconnect.

To do this:

- In Outlook Express go to Tools/Options and the Connection tab.
- In the second line down, remove the tick from Hang up after sending and receiving.

It would be better if there is a Norton's setting to change so you can retain the automatic disconnection but, if there is, no one seems to know about it.

Repeating the last action - Word and Excel

Here is a time saver.

If you have to laboriously go through a Word document or Excel spreadsheet repeating the same action, for example, changing the font on some words or bolding them, use the F4 key to repeat your last action.

Another use for discarded CDs

<http://www.georgehart.com/sculpture/rainbow-bits.html>

Legacy Family Tree 6.0 patches (contributed by Dave Craven)

Since the release of Legacy 6.0 there have been several patches released.

Patches will:

1. Allow different colours for timeline events.
2. Enable more efficient filtering for timeline events.
3. Insert new tabs in the Chronology View Options to let viewers choose between Arial or Times Roman fonts.
4. Add links for Research Guidance for various countries.

While you mightn't want/need any of the above there are several miscellaneous 'fixes' included however I haven't managed to find out what these fixes are actually for. If I do I'll let you know.

If you wish to download the patches click on Update on the Legacy Home Page that appears when you are opening the Legacy Program. Legacy will check to see what patches you have not downloaded.

If you wish to download you will be given two options. The first will check the actual files you need and download and install them. It will take about an hour if you are using a 56k modem. The second method downloads the complete program (25MB) and will take longer. I haven't used this method so can't be sure how long. If you use this method you can copy the program to a CD for installing Legacy onto another computer.

Michael Lawrence
Technical Administrator